

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, April 8 2008, 9:40 a.m.
The SORTA/Metro Board Room
1014 Vine Street, Suite 2000
Cincinnati, Ohio, 45202

BOARD MEMBERS

PRESENT: Robert W. Buechner; Margaret C. Gutsell; Stephan M. Louis;
William L. Mallory, Sr.; Melody Sawyer Richardson

STAFF MEMBERS PRESENT: Marilyn G. Shazor, H. Theodore Bergh, Bill Desmond, Sallie Hilvers,
Tim Reynolds, Donna Adkins, Perriann Allen, Mike Brown, John Davis,
Deb Drayton, Dave Etienne, Colin Groth, Carole Senior

OTHERS: Ed Lenigan; Rich Moore, Vorys Sater Seymour & Pease; Chris Moran,
League of Women Voters

CALL TO ORDER

Mrs. Richardson, Chair of the Board, noted the presence of a quorum and called the meeting to order.

HEARINGS FROM CITIZENS

Mrs. Richardson asked if there were any citizens who would like to address the board. Ed Lenihan complimented the ride of the new Access buses. He also asked, when "wrapping" a bus with advertising, if it was possible to wrap it below or around the windows as sometimes it is difficult to see through the vinyl wrapping.

APPROVAL OF MINUTES

Mr. Mallory made a motion that the minutes of the March 11, 2008, regular meeting be approved as previously mailed and Mr. Buechner seconded the motion. By voice vote, the Board unanimously approved the minutes.

MEET THE TEAM

Mr. Desmond introduced Rebecca Mitchell and Mike Borchert who are both claims agents in the Risk Management department. Mike and Rebecca were recognized for their exceptional collections during the first quarter of 2008. They collected almost \$50,000 in January alone and a total of more than \$94,000 during the first quarter. This is more than triple the normal amount and is a remarkable performance. Mr. Mallory commended them for their efforts.

COMMITTEE REPORTS

**JOINT OPERATIONS AND MANAGEMENT COMMITTEE AND
PLANNING AND DEVELOPMENT COMMITTEE**

Planning and Development Committee Chair Mr. Buechner stated that a combined meeting of the Operations and Management and the Planning and Development committees met immediately before the board meeting. The following items from the combined committee were presented to the Board:

1. Proposed Motion: Revision of Butler County Regional Transit Authority Agreement

Mr. Louis moved for adoption and Mrs. Richardson seconded the motion. This motion approves the revision to the original 2003 agreement between SORTA and BCRTA to remove the section of the agreement entitled "BCRTA Vehicles" regarding the "right of first refusal."

By roll call vote the Board unanimously approved the Motion.

2. Proposed Motion: Approval of Office Space Sublease

Mr. Buechner moved for adoption and Dr. Gutsell seconded the motion. This motion approves the sublease for office space between SORTA and Michael H. Setzer for the period May 1, 2008, through April 30, 2010, at a cost of \$300 per month (beginning in May 1, 2009, the monthly lease will increase by 3% to \$310 per month). The SORTA board chair or the CFO/Secretary Treasurer is authorized to execute the agreement on behalf of SORTA.

By roll call vote the Board unanimously approved the Motion.

3. Proposed Resolution No. 2008-22: Approval of "Bike to Work Week" Free Ride Program

Mr. Louis moved for adoption and Mrs. Richardson seconded the motion. This resolution approves Metro offering free rides to customers who use the bike racks on Metro buses on Friday, May 16, 2008.

By roll call vote the Board unanimously approved Resolution No. 2008-22.

4. Proposed Resolution No. 2008-23: Approval of Contract for Rodent and Pest Control Service

Mrs. Richardson moved for adoption and Mr. Buechner seconded the motion. This resolution approves a two year contract (one year with a second year option) for a total cost not to exceed \$33,456.00 to Orkin Commercial Services for the eradication/treatment of insects and rodents at the facilities and in the coaches. The CEO or the CFO/Secretary-Treasurer is further authorized to execute the contract on behalf of SORTA.

By roll call vote the Board approved Resolution No. 2008-23.

5. Proposed Resolution No. 2008-24: Approval of Contract for Employee Assistance Program

Dr. Gutsell moved for adoption and Mrs. Richardson seconded the motion. This resolution approves a three-year contract (April 2008 through March 2011) with EAP Systems at a total cost not to exceed \$49,182.12 for coordination of Metro's employee assistance program. The resolution further authorizes the CEO or CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board approved Resolution No. 2008-24.

6. Proposed Resolution No. 2008-25: Approval of Contract for Occupational Health Nurse Program

Dr. Gutsell moved for adoption and Mr. Buechner seconded the motion. This resolution approves the three-year contract (April 2008 through March 2011) at a total cost not to exceed \$136,800.00 with Concentra Health Solutions. The resolution further authorizes the CEO or CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board approved Resolution No. 2008-25.

7. Proposed Resolution No. 2008-26: Approval of Contract for Tire Leasing and Tire Service

Mr. Buechner moved for adoption and Dr. Gutsell seconded the motion. The resolution approves the five-year contract (May 2008 through April 2013) at a total cost not to exceed \$3,225,320.47 with Bridgestone/Firestone for tire leasing and tire service for Metro vehicles. The resolution further authorizes the CEO or CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board approved Resolution No. 2008-26.

8. Proposed Resolution No. 2008-27: Approval of Contract to Clean Government Square and Bus Stops/Shelters

Mrs. Richardson moved for adoption and Mr. Mallory seconded the motion. This resolution approves the one-year contract (May 2008 through April 2009) at a total cost not to exceed \$130,602.90 with Downtown Cincinnati Inc. to clean Government Square and the bus stops/shelters in the Cincinnati business district. The resolution further authorizes the CEO or CFO/Secretary-Treasurer to execute the contract on behalf of SORTA.

By roll call vote the Board approved Resolution No. 2008-27.

9. Proposed Resolution No. 2008-28: Approval of Agreement with Clermont County

Mrs. Richardson moved for adoption and Mr. Mallory seconded the motion. This resolution approves the agreement (October 1, 2007 through September 30, 2008) between SORTA and Clermont County for the continuation of service and authorizes the CEO or the CFO/Secretary-Treasurer to execute it on behalf of SORTA.

By roll call vote the Board approved Resolution No. 2008-28.

GENERAL MANAGER'S REPORT

Mr. Etienne showed the board an advertising campaign aimed at non-bus riders emphasizing the cost savings a consumer can achieve by riding the bus, as opposed to paying for gas and parking. Mr. Mallory complimented Mr. Etienne on Communications' efforts and Mrs. Richardson was enthusiastic about the campaign and its ability to also stress Metro's "green" image.

Mrs. Richardson adjourned the meeting at 10:55 a.m.

APPROVED:

ATTESTED:

Melody Sawyer Richardson
Chair

H. Theodore Bergh
Secretary-Treasurer